

# 490 SENIOR HONORS PROJECT

## Project Guidelines

### **Purpose**

The Senior Honors Project is designed to be a significant program of scholarly productivity and/or research in a student's major area of study or an interdisciplinary project to culminate the E.P. Hart Honors Program. The project will be supervised by a faculty sponsor and will represent a well-planned and methodical program of productivity. Its outcome should enhance the student's knowledge and demonstrate high professional proficiency and skill.

### **Application and Registration**

To be eligible for an honors project, a student must be in senior classification prior to the semester of registration (at least 90 earned credit hours) with a major GPA of 3.5, or for HON 490, a cumulative GPA of 3.5.

Senior Honors Projects in the discipline/major will carry no less than 3 credit hours and no more than 6. For HON 490, students will be registered into 0 credit hours to count for the E.P. Hart Honors Program requirement. No additional work is required for this second registration. The discipline/major project double counts with the HON 490 registration.

### **Project Guidelines**

- a. All projects require a thorough prospectus to be submitted to the faculty sponsor. It must outline the task/problem to be addressed, the resources/methods to be utilized, and the outcome anticipated. If appropriate, the project must also be accompanied by a bibliography. The prospectus must be approved by the sponsoring faculty member and, for discipline-specific projects, by the department chair or dean.
- b. An oral defense of the project will be scheduled before a committee, including the faculty sponsor; a faculty member from the major department if available and applicable, or from a related field; and a faculty member from another department. Copies of the completed project must be delivered to the committee seven (7) days before the scheduled defense. Three of the four committee persons must approve the finished project for a passing grade to be issued by the faculty sponsor.
- c. The faculty sponsor will work closely with the student in preparing the prospectus, meet periodically with the student to supervise the research process, and approve the form of the final presentation. The sponsor must be available to the student during the entire process. The student, working with the sponsor, will be responsible for scheduling the final review with the committee.
- d. The writing style for the project will be determined in accordance with the professional requirements of the respective discipline.
- e. Additional guidelines may be established by any department offering credit for Senior Honors Research Projects. Such guidelines must be approved by the Academic Senate.



## 490 Senior Honors Project Registration Form

Student Name (Printed Legibly) \_\_\_\_\_ ID# \_\_\_\_\_

Forms are due **no later than the last day to add classes** at the beginning of the term of registration.

**NOTE:** Before work begins, this form must be submitted to the Office of Registration and Records and the student registered for the course/s. Student and faculty sponsor will be notified of registration.

### Place an X in the applicable box and complete all blanks.

Please register me into discipline (ENG, BIO etc.) \_\_\_\_\_ 490 for \_\_\_\_\_ credit hours (must be 3-6 credit hours if the project will meet a major requirement or is being used as a major course substitution.)

**Semester of registration** (*Semester and year when the project will be completed and graded.*):

Semester \_\_\_\_\_ (FA, SP, SU) **Year:** \_\_\_\_\_

*Note: Work on the project may be done prior to the semester of registration if the student is registered for the project and with approval of the project sponsor.*

This project meets E. P. Hart Honors Program requirements. Please register me into HON 490 for 0 credits. (Graded pass/fail.)

### Title of Project:

\_\_\_\_\_

### Students must obtain all applicable signatures.

Student: \_\_\_\_\_ Date \_\_\_\_\_

Faculty Sponsor (Discipline Expert) \_\_\_\_\_ Date \_\_\_\_\_

Faculty Advisor \_\_\_\_\_ Date \_\_\_\_\_

HON Faculty Sponsor (for HON490): \_\_\_\_\_ Date \_\_\_\_\_

## Return to the Office of Registration and Records

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Registrar's Office ONLY

The student has a 3.5 GPA in the major or cumulative for HON 490, and senior status. Initials \_\_\_\_\_ Date \_\_\_\_\_