

390
INDEPENDENT STUDY
Academic Guidelines

A. Project Options

1. Reading Project – 1,200 to 2,000 pages per credit hour. Choose a topic or an area to fill in a deficiency in the student's curriculum. There should be brief critiques of readings with a conference at the end of the project.
OR
2. Writing Project – Write a research paper(s). Follow the recommended format for a formal paper. There should be a conference following the reading of the paper. (13 to 15 pages per credit hour.)
OR
3. Lab Research Project – This research is to be conducted in a formal lab situation (i.e. science, art, etc.). Credit will be granted on the assumption that 40-50 hours of work equals one credit hour. A formal project report must be written and an oral report made.
OR

A careful mix of the above options.

B. Guidelines

1. At least 12 hours of background in the discipline are required.
2. The independent study may be taken for one, two, three, or four hours.
3. A faculty member must sponsor the project, but the student should be responsible for doing the "leg work" and planning necessary for the project. This is not a tutorial.
4. Regular catalog courses may not be taken as independent studies.
5. All categories (including outline, bibliography, and evaluation criteria) must be completed.
6. Grading may be SU or 'A' – 'U', at the option of the professor and the student (please specify under evaluation). To be used for major or minor, it must be graded 'A' – 'U'.
7. The project should culminate in an evaluative conference. It is recommended that an oral presentation be made to a panel of several faculty and students.



INDEPENDENT STUDY – 390

Student's Name _____ I.D. # _____ Campus Box # _____

Home Address _____

Home Phone Number _____

Major: _____ Minor: _____ Class: (check one) Junior ____ Senior ____

To be taken: (check one) Fall ____ Interim ____ Spring ____ Summer ____ Year ____

Credit hours completed to date in department in which independent study is being done (must be 12 or more): _____

Department: _____ Number of credit hours registered (1-4): _____

Title of Project: _____

Attach the following information on a separate paper:

Prose summary of work to be done: (tasks, written work, projects)

Bibliography: (use proper format)

Describe how your learning will be evaluated. Be very specific: (writing project, reading project, lab research, etc.)

Grade basis: (check one) S/U _____ Graded _____ (must be graded for major and minor)

NOTE: Before any work is begun, this form must be completed and submitted to the Office of Academic Registration & Records, registration completed and the approved form must be received by the student and sponsoring faculty.

IT IS THE STUDENT'S RESPONSIBILITY TO GET ALL APPROPRIATE SIGNATURES.

Signature of Student _____ Date _____

Signature of Sponsoring Faculty Member _____ Date _____

Approval of Advisor _____ Date _____

Approval of Registrar _____ Date _____