



## GRADUATE STUDIES GUEST STUDENT APPLICATION

### PART I (To be completed by applicant)

1. Name \_\_\_\_\_ 2. Social Security No.\* \_\_\_\_\_  
Last First Middle
3. Sex\* F \_\_\_\_\_ M \_\_\_\_\_ 4. Birth date \_\_\_\_\_ 5. Citizenship \_\_\_\_\_ (Visa Type) \_\_\_\_\_  
Country
4. Racial/Ethnic Background. The federal government and accrediting agencies request that colleges and universities describe the racial/ethnic backgrounds of students. To help us comply, please respond to the following two questions.
- Do you consider yourself to be Hispanic/Latino/Spanish Origin? ☐ Yes ☐ No
- Regardless of your answer to the prior question, please select one or more of the following ethnicities that best describe you:  
☐ American Indian or Alaska Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Pacific Islander ☐ White
5. Current Address \_\_\_\_\_ Phone(\_\_\_\_\_) \_\_\_\_\_  
No. Street City State Zip
6. Home Address \_\_\_\_\_ Phone(\_\_\_\_\_) \_\_\_\_\_  
No. Street City State Zip
7. E-mail address \_\_\_\_\_
8. Bachelor's degree \_\_\_\_\_ Graduation Date \_\_\_\_\_  
Institution Name City State Zip
9. State of Legal Residence \_\_\_\_\_ County of Legal Residence \_\_\_\_\_ This has been my legal residence since \_\_\_\_\_
10. Guest Application To \_\_\_\_\_ (Guest Institution)  
Institution Name Street City State Zip
11. Guest Term Dates \_\_\_\_\_ to \_\_\_\_\_  
Month/Year Month/Year
12. Have you previously applied for admission to this institution? ☐ Yes ☐ No
13. If yes, indicate attendance \_\_\_\_\_ to \_\_\_\_\_  
Month/Year Month/Year
14. Please indicate your purpose in applying as a guest student (courses planned, etc.) \_\_\_\_\_

*I certify that the above statements are true. I agree to abide by the regulations of the institution named above while I am enrolled.*

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\*Optional for Identification Purposes Only

### PART II (To be completed by officials at the institution in which student is currently enrolled.)

1. Institution Currently or Last Enrolled \_\_\_\_\_  
College or University (Home Institution)
2. Enrollment Status: Currently Enrolled as a Graduate Student Yes \_\_\_\_\_ No \_\_\_\_\_
3. Standing: "B" Average or Better: Yes \_\_\_\_\_ No \_\_\_\_\_ Eligible to Return: Yes \_\_\_\_\_ No \_\_\_\_\_

*I certify that the statements in Part II are true.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Seal

**NOT OFFICIAL WITHOUT COLLEGE/UNIVERSITY SEAL**

(REVISED 03/2010) Original to guest school Copy to student \_\_\_\_\_ Copy to student file \_\_\_\_\_

## **GRADUATE GUEST APPLICATION INSTRUCTIONS**

This form will serve as your application for admission as a guest student at Spring Arbor University. This form does not ensure transferability of courses taken at Spring Arbor University to the Home Institution.

Fill out Part I of the Application. Then take it to the Registrar (or the officer at your school who processes Guest Applications) where Part II will be completed and signed. The completed Guest Application will be sent from the Home Institution to Spring Arbor University.

Guest Students...

1. are subject to all the admission and registration regulations of Spring Arbor University.
2. do not have permission to register as a degree candidate at Spring Arbor University.
3. are responsible to determine that the Home Institution will accept credit earned as a guest student.
4. must understand that falsification of any part of a Guest Application may result in cancellation of admission and/or registration at Spring Arbor University.
5. must arrange to have a transcript of any guest credit earned as a guest student sent from Spring Arbor University back to the Home Institution.